Enroll in EZ-Pay – view invoices and make payments

- Notification when invoices are posted (can opt out of mailed invoices)

- Save payment accounts for future use (bank and credit card)

- Enroll in **automatic payments**

- Export invoice history and EZ-Pay payments to Excel

- Access through **myResource** (ICW Group policyholder portal)

  Get started with **EZ-Pay Quick Start Guide**

Automated Phone Payments: 888-339-0843

- Have invoice available:

  - **Account number:** Can be found on the top right of the remittance (i.e. 5000099999)
  - **Zip Code:** Use 5-digit zip code from invoice
  - **Invoice number:** Enter or select the invoice to pay
  - **Amount:** Confirm amount on invoice. Adjust for outstanding payments/credits

- Payment accounts can be saved for future use (bank and credit card)
- **Returning User?** Press 1 to skip the welcome information

Mail a check

- Make check payable to "ICW Group"
- Please include your account # or policy # and coupon/remittance with your check

Regular Delivery
ICW Group
PO Box 31001-3421
Pasadena CA 91110-3421

Overnight
PNC BANK
C/O INSURANCE COMPANY OF THE WEST
Lockbox Number 913421
Pasadena Tech Center
465 N Halstead St Ste 160
Pasadena CA 91107

In a pinch? Use Guest-Pay online

- No login required
- **Access Guest Pay**
- Have invoice available:

  - **Invoice number:** Can be found on upper right corner of invoice remittance
  - **Zip Code:** Use 5-digit zip code from invoice
  - **Payment Amount:** Update Payment Amount for any outstanding payments/credits

- Enter payment account information

- **Enroll in EZ-Pay** for invoice notifications, save payment account(s), view invoices and access invoice history

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