



LADDER INSPECTION FORM

Inspect each ladder regularly

Type: Extension Step **Construction:** Wood Metal Fiberglass **Ladder #** **Location:** **Year:**

IMPORTANT: Remove and discard any ladders identified as needing repair, unless repaired with manufacturer-approved methods.

| Date | | | | | | |
|--|----|---------------|----|---------------|----|---------------|
| Inspected By | | | | | | |
| Date Repaired/Repaired By | | | | | | |
| GENERAL | Ok | Needs Repairs | Ok | Needs Repairs | Ok | Needs Repairs |
| Side rails are in good condition | | | | | | |
| Steps or rungs are tight and can't be wiggled by hand | | | | | | |
| Nails, screws, bolts and other metal parts in good condition | | | | | | |
| Uprights, braces and rungs are in working order | | | | | | |
| Ladder is free from oil, grease or slippery materials | | | | | | |
| Non-slip bases or feet are in good condition | | | | | | |
| STEP LADDERS | | | | | | |
| Not wobbly or loose (i.e. won't wobble from side-to-side) | | | | | | |
| Hinges, spreaders and stop aren't loose or broken | | | | | | |
| All steps are in good condition | | | | | | |
| Ladder does not exceed 20 feet in height | | | | | | |
| EXTENSION LADDERS | | | | | | |
| Extension locks are not loose, broken or missing | | | | | | |
| Locks seat properly while extended | | | | | | |
| Pulley, rung locks and rope are in good condition | | | | | | |
| Single section ladders don't exceed 30' in length | | | | | | |
| 2-section ladders don't exceed 48' for metal, 60' for wooden | | | | | | |